

Community Relations & Development

**Commission on Community Relations and Development**  
**March 19, 2024 / RESCHEDULED**  
**6:00 pm**  
**Meeting Minutes**

I. Call to Order

Chair Terri Bradley called the meeting to order at 6:01 pm.

II. Invocation

Member Chretien Dumond

III. Roll Call (Members Present)

Carole Battle	Terri Bradley	Chretien Dumond
Washea Lancaster	Denise Todd	Jeremy Whitley
*Council Liaison Jamie Taylor		

IV. Adoption of Agenda

Chair Terri Bradley asked for a motion to adopt the agenda. Member Denise Todd moved to adopt. Member Washea Lancaster seconded. All were in favor and the agenda was adopted.

V. Approval of Meeting Minutes (Feb. 13, 2024)

Chair Terri Bradley asked for a motion to adopt the minutes. Member Chretien Dumond moved to adopt. Member Jeremy Whitley seconded. All were in favor and the minutes were adopted.

VI. Action and Discussion Items

- A. **FY24-25 Annual Action Plan:** Liaison provided an AAP handout and discussed that planning for the 24-25 Annual Action Plan has arrived and that a public meeting would have to be held, as in times past, during a CCRD meeting. The public meeting must be scheduled during the April meeting and should be held at another offsite location, preferably an LMI neighborhood. Liaison shared that she has reached out to Housing Authority about the use of their DuPont Center in the West Haven community. Other locations were discussed.
- B. **HOME-ARP Revisit of Eligible Activities to Fund:** Liaison discussed the challenges and bid results of the initial process for HOME-ARP, funding 60% for NCS and 40% for SS. Liaison shared that the City Council was updated on this at their February retreat. Liaison provided handouts on other eligible activities and shared that the CR&D department was discussing other options to take back to the Council. Liaison agreed to share what the department has discussed.
- C. **MLK 2025:** Date for the 2025 event was discussed (Jan. 13, 2025). Other ways to celebrate MLK were also discussed by alternating the large luncheon every other year

with other activities (i.e. program w/o food, day of service activity). Chair Terri Bradley asked Member Carole Battle if she would like to serve as Chair again. Member Carole Battle shared that she would be open to serving again but could not commit at present.

- D. **Juneteenth:** Members discussed hosting an event. Liaison shared that for the past few years, the City has partnered with Curtis Media to support their annual Juneteenth event. Liaison shared that the initial planning meeting was scheduled for next week and that she would mention CCRD's interest in volunteering.
- E. **Violent Crime Roundtable Follow-Up:** Positive feedback was received. Member Jeremy Whitley shared his Root Cause Corrective Action (RCCA) tool as a structured approach to addressing issues. Member Carole Battle shared that as a school administrator, she likes to follow up with workshops and suggested that a workshop be held with all the programs mentioned at the roundtable and could focus on Gang Prevention. Forming a subcommittee was also suggested. Chair Terri Bradley asked for a motion to stand up a subcommittee that would be named the RCCA Subcommittee. Member Carole Battle made the motion and Member Chretien Dumond seconded. All were in favor and the motion passed. Members Jeremy Whitley, Washea Lancaster, Terri Bradley offered to serve. Member Jeremy Whitley was nominated to chair the subcommittee and accepted the nomination. Member Washea Lancaster moved to appoint Member Jeremy Whitley as Chair of the RCCA subcommittee and Member Carole Battle seconded. All were in favor and the motion passed.
- F. **Community Events Calendar:** No updates
- G. **CCRD Logo & Event Box:** Chair Terri Bradley suggested soliciting local businesses to sponsor CCRD events. Logo was discussed. Suggestion made to solicit local artists to create the logo with a deadline being May 13<sup>th</sup> and do a big reveal of the selected logo.

## VII. Reports

- A. Chair: No report
- B. Vice Chair: No report
- C. Liaison: No report

## VIII. Civic Events/Information Items

- 1. Member Carole Battle inquired about the dinner meeting. Liaison shared that after consulting with City Clerk and Interim City Manager, it was recommended that the CCRD do not forego discussing business for a social dinner and suggested a dinner gathering should be held outside of an official CCRD member. Member Carole Battle suggested the dinner should happen in May as it is good for comradery. The group discussed that Los Fogones was agreed upon at a past meeting.

## VIII. Adjournment

Chair Terri Bradley asked for a motion to adjourn the meeting. Member Chretien Dumond motioned to adjourn. Member Washea Lancaster seconded. All were in favor and the meeting was adjourned at 7:32 pm.

**\*Minutes taken and prepared by Liaison Felecia D. Williams.**