

**Commission on Community Relations and Development
November 14, 2023
6:00 pm
Meeting Minutes**

I. Call to Order

Chair Terri Bradley called the meeting to order at 6:00 pm.

II. Invocation

Member Marcus Lewis

III. Roll Call (Members Present)

Terri Bradley	Amber Tyler
Kyle Cramer	Roderick White
Washea Lancaster	Hiawatha Jones*
Marcus Lewis	

*Congratulations to new Council members.

*Guests CM Tim Salmon and ACM Matt Livingston present.

IV. Adoption of Agenda

Chair Terri Bradley asked for a motion to adopt the agenda. Member Amber Tyler moved to adopt. Member Washea Lancaster seconded. All were in favor and the agenda was adopted.

V. Approval of meeting minutes (October 10, 2023)

Member Washea Lancaster offered the motion to accept the October meeting minutes. Member Marcus Lewis seconded. All were in favor and the minutes were approved.

VI. Action and Discussion Items

A. MLK Subcommittee Report: Member Roderick White provided a handout with the following updates:

- Decorations done by Sisters by Design, LLC; Deposit has been paid
- Catering done by Carl and Chelle's Grill Room; Deposit has been paid
- Ticket sale dates from November 1st to January 5th; Would like CCRD members to commit to selling 5 tickets.
- Letter of Gratitude sent to Speaker, Senator Dan Blue
- Sponsors will be solicited from October 12th to December 1st; 2 sponsorships received to date: Wayne Community College and Dillard Academy Charter School.

- Informational letter and flyers have been mailed.
- Asking all members to E-Mail theme suggestions to Liaison Felecia Williams by Friday, November 17, 2023.

Chair Terri Bradley asked, “What do members tell buyers about the menu for Luncheon?”

B. Emergency Shelter Working Group Update: Chair Terry Bradley provided the following updates:

- Wants to get Pilot Program going this year
- Reviewed PowerPoint Presentation for a plan
- City needs an alternative plan
- Seek churches for shelter; some are for sale
- Liaison will email Captain Jason Adams with GPD to come speak

City Manager Tim Salmon requested clear answers on funding before presenting plan to Council. Liaison Felecia Williams gave an overview of HUD Funding through CDBG and HOME-ARP and Eligible Activities for both Programs.

C. Strategies for Public Events (continued discussion): Councilwoman Hiawatha Jones discussed having an event box. The group also discussed official badges and logos.

D. Public Events to Host:

- 2024 Fair Housing
- 2024 Financial Literacy (for teens as well)
- MLK Luncheon
- Homelessness Awareness
- Get Out To Vote in March/Campaigning

E. Member Vacancies, Terms, & Reappointments: Liaison Felecia Williams gave follow-up.

F. Guest Speaker/Presenters 2024: Discussion had during Action Item B and Liaison report.

G. End-of-Year Dinner (Day-Time-Location-Funding): No meeting, dinner in place of meeting; Survey will be sent out; Also discussed having first of the year dinner.

H. Christmas: Members discussed foregoing participation in the parade this year.

I. CCRD Recognition Awards: Table until next meeting.

J. Q&A/Open Topics: Discussion about Annual Retreat and Member Training.

VII. Reports

A. Chair: None.

B. Vice-Chair: Absent.

C. Liaison: Human Relations/Civil Rights State Conference takeaways

- Liaison offered to email Mr. Gene Troy of the NC Human Relations Commission to do a Hate Crime Bias forum in February. Member Amber Tyler made the motion to schedule the event. Member Washea Lancaster seconded.

VIII. Civic Events/Information Items

- A. CCRD Members: Member Amber Tyler presented the “Drop Your Drawers” Campaign hosted by Wayne County Reentry Council; Campaign will run from November 2nd to December 1st; This is an effort to collect undergarments for those in need, all donations must be new garments.

VIII. Adjournment

Chair Terri Bradley asked for a motion to adjourn. Member Amber Tyler offered the motion. Member Washea Lancaster seconded. The meeting was adjourned at 7:27 pm.

***Minutes taken and prepared by Liaison Felecia Williams, MS/QP**