

**Commission on Community Relations and Development  
December 12, 2023  
6:00 pm  
Meeting Minutes**

I. Call to Order

Chair Terri Bradley called the meeting to order at 6:00 pm.

II. Invocation

Chair Terri Bradley

III. Roll Call (Members Present)

Terri Bradley                  Amber Tyler  
Denise Severino-Todd  
Carole Battle  
Washea Lancaster  
Marcus Lewis

\*Guest ACM Matt Livingston present.

IV. Adoption of Agenda

Chair Terri Bradley asked for a motion to adopt the agenda. Member Amber Tyler moved to adopt. Member Marcus Lewis seconded. All were in favor and the agenda was adopted.

V. Approval of meeting minutes (November 14, 2023)

Moved to January for review and approval.

VI. Action and Discussion Items

A. MLK Subcommittee Report: Member Carole Battle provided a handout with the following updates:

- Decorations done by Sisters by Design, LLC; Deposit has been paid
- Catering done by Carl and Chelle's Grill Room; Menu details given
- Ticket sales end to January 5<sup>th</sup>; would like CCRD members to commit to selling as many tickets as possible, no tickets sold at the door
- Letter of Gratitude sent to Speaker, Senator Dan Blue
- Sponsor Update given from Member Ms. Carole Battle, Front Inside Cover and Back Inside Cover sold
- Program Booklet Made by ACCU Copy-300 copies

- Theme: “The time is always right, to do what is right, while striving for the dream” (Chosen/authored by Member Roderick White and Vice-Chair David Elliot)
- Color Scheme: Black and Gold (Commission Members are encouraged to wear the colors)
- Flowers: Pinewood Florist
- Publicity- Various local newspapers/outlets, radio station ad/interview, City of Goldsboro website, letters sent to local religious, civic, fraternal, sorority organizations. Posters placed in strategic locations
- Entertainment- Saxophonist- Jashaun Peele
- Program order, activities, speakers, head table/seating

B. Emergency Shelter Working Group Update:

- Chair Terri Bradley is doing more research to help find comprehensive and sustainable solutions and ideas. NPOs need help in finding additional funding and/or grants to secure funding for services
- Member Marcus Lewis explored the idea of “Pallet Homes” will continue to research and give a presentation/update
- Member Washea Lancaster researching a possible non-congregate shelter replacement; meeting with the organization that operates the program and will report back to Commission
- “Wrap Around”/ Supportive Services are essential
- Reaching out to various local and national agencies and NPOs that can offer services in the community

C. Strategies for Public Events (continued discussion):

- Logo decision pushed to February Meeting
- List of items needed in Event box include a tablecloth/banner, pens/pencils, brochures, community resource list, possible QR code with link to resources, possible t-shirts made by Member Amber Tyler

D. Public Events to Host:

- Engagement Activities planned- Member Amber Tyler proposed a voter registration drive or voter registration table at local events. Member Washea Lancaster wants to have local politicians to speak at an event such as Commissioner Bevan Foster. Member Marcus Lewis proposed doing a Town Hall style “Roundtable Event” in the community. Chair Terri Bradley suggested inviting City Council members to the “Round Table” events and Member Amber Tyler said that each commission member reach out to the Council Member that represents their respective district and invite them and act as a district liaison.
- Hate Bias Training- Member Amber Tyler suggests having people from various cultures to help facilitate, possible partner with Wayne Community College, see if Liaison Ms. Felecia Williams will reach out to the State of North Carolina to see if there is official training that can be offered.

ACM Matt Livingston made several suggestions for Public Events; suggested to coordinate with Choice Neighborhoods for community “Round Tables”, invite Councilmember Beverly Weeks to speak about Human Rights, gather concerns from citizens that we can include into the Annual Action Plan and Con Plan.

- E. Member Vacancies, Terms, & Reappointments: Moved to January.
- F. End-of-Year Dinner- Will not have it in December because of time constraints, suggestion is to hold it any time during the year as a team building activity
- G. End-of-Year Dinner (Day-Time-Location-Funding): No meeting, dinner in place of meeting; Survey
- H. Q&A/Open Topics: Moved to January.

VII. Reports

- A. Chair: None.
- B. Vice-Chair: Absent.
- C. Liaison: Moved to January

VIII. Civic Events/Information Items

- A. Member Carole Battle challenged each member to sale at least 10 tickets and to secure 1 sponsor to make the MLK Luncheon as successful as possible, announced that the next subcommittee meeting will be January 5 at Vice Chair Pastor David Elliot’s Church.

VIII. Adjournment

Chair Terri Bradley asked for a motion to adjourn. Member Amber Tyler offered the motion. Member Carole Battle seconded. The meeting was adjourned at 7:25 pm.

**\*Minutes taken and prepared by Community Relations Specialist Krystal Fuller**