

Commission on Community Relations and Development
June 13, 2023
6:00 pm
Meeting Minutes

I. Call to Order

Chair Terri Bradley called the meeting to order at 6:00 pm.

II. Invocation

Member Roderick White

III. Roll Call (Members Present)

Terri Bradley	Washea Lancaster	Marcus Lewis
Roderick White	David Elliott	Stephen McFarland
Denise Todd	Amber Tyler	Edna Battle

IV. Adoption of Agenda

Liaison asked to amend the agenda to move Elections to Action Items and add Membership Update to Reports.

Member Amber Tyler offered the motion to adopt the amended agenda. Member Edna Battle seconded. All were in favor and the agenda was adopted.

V. Approval of meeting minutes (May 9, 2023)

Member Amber Tyler offered the motion to accept the May meeting minutes. Member Marcus Lewis seconded. All were in favor and the minutes were approved.

VI. Action and Discussion Items

- A. Event Calendar: Member Denise Todd shared different ideas. Members discussed additional thoughts on observance activities.
- B. MLK Subcommittee Report: Subcommittee Chair Edna Battle provided a report, sharing the following recommendations: Event to be held June 15th (MLK Day) at 12 noon at the First Church – Event colors will be black and gold (Dr. King’s Alpha Phi Alpha fraternity colors – 300 tickets will be sold in person (City Hall), by CCRD members, and online with ticket price TBD soon – Ticket sale dates will be Nov. 1st- Jan. 5th – Decorations will be by Sisters By Design – Accu Copy will print program booklets (325 color booklets) –

Sponsorships will be sold at levels (sales will begin Oct. 1st) – Lunch will be buffet style vs. plated style for faster service – Will advertise a variety of ways – Speaker not confirmed but would like a non-local, inexpensive speaker with good message – CCRD members should be uniformed in event colors (black & gold) – Speaker will receive boutonniere/corsage – Would like the subcommittee to meet again on June 28th at 5:30 pm.

- C. Resources: Chair Terri Bradley discussed available online resources and will send a link out to members.
- D. Q&A Commission Members Open Topics: Member Amber Tyler discussed the CCRD retreat held back in 2022 and asked if another one could be held.
- E. Elections: Liaison read the elections process from the by-laws and discussed that the CCRD can carry out its annual election by “written ballot or open election.” Member Marcus Lewis moved to carry out the elections by a written ballot. Member Amber Tyler seconded. The majority were in favor and the motion was approved. Liaison shared that she would send out an email to members asking for nominations for the positions of Chair & Vice-Chair, notify nominees to see if they accept the nominations, and prepare ballots for the July meeting. She shared that the first item on the July meeting will be elections. The current Chair will call the meeting to order and after the new officers are elected, the new Chair will carry out the remainder of the meeting.

VII. Reports

- A. Chair: Working Group Update – Chair Terri Bradley shared that the working group has held their first meeting, scheduled their next meeting, and will update the CCRD soon. She shared that Matthew Whittle of Habitat for Humanity has been invited to serve as subject matter expert.
- B. Vice-Chair: Fair Housing next event ideas – Vice Chair Washea Lancaster had no report.
- C. Liaison:

Membership: Liaison shared that Member Oravan Sewthaisong has not attended a meeting since January and will be sent a letter and given 30 days to respond before members are asked to recommend termination.

City of Goldsboro Gold Key Award: Liaison shared that the City’s Public Information Officer would like to do an annual award recognizing a citizen that is making a significant impact in the community and would like to know if the CCRD would want to assist with reviewing nominations and selecting four finalists. After discussion, members agreed to participate.

VIII. Open Information items, event or thoughts to share

A. CCRD Members

Chair Terri Bradley shared that United Way is doing a Day of Service and encouraged members to engage in volunteer opportunities.

Member Denise Todd shared that there is a healthcare advocate in Wayne County that the community should know about.

Member Stephen McFarland discussed new voting rules, sharing that I.D. is now required to vote. He asked if the City could notify residents of new voting changes. Liaison agreed to inquire but recommended the CCRD carry out an event to share the voting changes with the public. Members agreed to make this an action item for the July meeting.

Member Roderick White shared Mr. Eddie Edwards runs the Board of Elections and may be able to come provide some voter education to the CCRD. He agreed to reach out to Mr. Edwards to see if he is available for next month's meeting. He also shared that this week is 'Greek Week' and that the organizations are doing different service projects throughout the community this week. He shared a community wellness event happening July 8th. He inquired about the CCRD's involvement in the Choice Neighborhood project. Liaison shared that the beginning planning phases are still underway.

Member Marcus Lewis suggested collaborating with local agencies on events instead of reinventing the wheel.

Additional Discussion included: CCRD receiving donations and having an established financial account with the City and how activities are funded.

VIII. Adjournment

Chair Terri Bradley adjourned at 7:18 pm.

***Minutes taken and prepared by Liaison Felecia Williams, MS/QP**